

LAGUNA BEACH SENIORS, INC.
BOARD OF DIRECTORS
2008 Board Membership Commitment

The Board of Directors of LBSI is responsible for the fiscal health and governance of the organization, i.e., achieving budgets, adherence to bylaws, program integrity, and expansion of services/programs. A most critical component of Board governance is meeting the financial goals of the organization.

We believe that in order to be successful ambassadors and supporters of this organization we must “Lead by Example.” The following statements reflect our individual and collective philosophy about board members’ responsibilities and obligations.

As a board member of the Laguna Beach Seniors, Inc., I understand that my duties and responsibilities include the following:

1. I am responsible, along with the other members of the Board, for this organization’s financial security. I am expected to know and approve all policies and to oversee the implementation of these policies.
2. It is my duty to have intimate knowledge of the organization’s budget and to take an active role in planning and raising the funds needed for the operation of our organization.
3. I agree that as a board member, I am responsible for serving as an effective advocate for this organization. Board members can provide powerful support in the community by becoming advocates on behalf of Laguna Beach Seniors, Inc, and increasing our overall community awareness. This includes representing our organization at civic/corporate events, networking in organizations, and finding new funding sources
4. I agree to the following financial obligations to support the operating funds of the organization:
 - a) Pay annual Board dues of *\$500.00 by the end of the first half of the budget/fiscal year. *An initial contribution entitles the board member to a Lifetime Membership.
 - b) Each year, I will personally be responsible for “giving or getting,” an additional \$2,500 in contributions, either cash or in-kind.

Members can meet this contribution in a variety of ways:

 - Solicit corporate sponsorships for programs/services
 - Solicit fundraising opportunities through other organizations/corporations, i.e., employee contributions, special events, etc.
 - Buy (or fill) at least one table at the Legacy Ball

- Buy (or fill) at least one table, or sell individual tickets, for the Holiday Luncheon in December event
 - Solicit corporations/individuals to underwrite portions of our fundraising events or buy tables, with the tax deductible portion counting towards goal
 - Buy or sell Pageant of the Masters tickets and/or tickets for other community events whose outcome is a contribution to LBSI.
 - Other items as outlined on the Board's "Sheet of Success."
 - Contribute or solicit equipment, printing and/or postage costs, or in-kind professional services, or other operations' costs, with prior written approval of the Executive Committee.
5. I understand that each Board member is making a statement of faith to his/her fellow Board members. We trust each other to carry out the above agreements to the best of our ability, each in our own way. I understand my responsibility to honor the above commitment to the Laguna Beach Seniors, Inc. My position as a Board member is based on my successfully carrying out these duties.
 6. I understand that the President and Chair of the Board Development committee, using the "Sheet of Success," will review my participation annually.
 7. I agree to attend, to the best of my ability, scheduled board meetings, and with no more than three unexcused absences in any one year.
 8. I agree to attend the annual retreat and any budget, fund development and/or planning sessions as may be appropriate.
 9. I agree to track my volunteer hours on a monthly basis.
 10. I agree to serve on the following committee(s):

BOARD MEMBER RECRUITMENT:

Each Board member is asked to recruit colleagues who can serve on Board committees or become active Board members. **Interested individuals will be asked to participate in a working committee.** Once a prospective Board member makes a commitment and is interested in Board membership, he/she will be asked to participate in the full recruitment process:

- Complete an Application for membership to be circulated to existing Board members for review
- Schedule a meeting with the Chair of our Board Development committee, Executive Director and tour the Senior Center
- Be voted into Board membership by the existing Board

MEMBER BENEFITS:

It is part of the LBSI culture that Board members receive value from their membership on our Board. To that end, we have developed the following communications opportunities for each member:

- Monthly Board member spotlight at meetings
- Monthly Board member spotlight on website
- Informal networking within the Board
- Shared vision, passion and purpose

CODE OF CONDUCT:

Members of the LBSI Board of Directors are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities on the board. Board members pledge to accept this code as a minimum guideline for ethical conduct;

Accountability

1. Faithfully abide by the Articles of Incorporation, by-laws and policies of LBSI.
2. Exercise reasonable care, good faith and due diligence in organizational affairs.
3. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest.
4. Fully disclose, at the earliest opportunity, information or fact that would have significance in Board decision-making.
5. Remain accountable for prudent fiscal management to the organization, Board members, and nonprofit sector, and where applicable, to government and funding bodies.

Professional Excellence

6. Maintain a professional level of courtesy, respect, and objectivity in all LBSI activities.
7. Strive to uphold those practices and assist other LBSI members of the Board in upholding the highest standards of conduct.

Personal Gain

8. Exercise the powers invested for the good of all members of the organization rather than for his/her personal benefit, or that of the organization/corporation they represent.

Equal Opportunity

9. Ensure the right of all Board members to appropriate and effective services without discrimination on the basis of geography, political, religious, or socio-economical characteristics of the state or region represented.
10. Ensure the right of all Board members to appropriate and effective services without discrimination on the basis of the organization's volunteer or staff make-up in respect to gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.

Confidential Information

11. Respect the confidentiality of sensitive information known due to Board service.

Collaboration and Cooperation

12. Respect the diversity of opinions as expressed or acted upon by the LBSI Board, committees and membership, and formally register dissent as appropriate.

13. Promote collaboration, cooperation, and partnership among Board members.

I find all of the above reasonable for the operation of the Board of Directors and acceptable to me as a Board member of the Laguna Beach Seniors, Inc.

Print Name

Date

Signature